

Re-evaluation Not Needed  
Agreement  
Initiated 10/1/05

Copies to:  
Parent  
Spec Ed Office  
Bldg Confidential File

**Harvey County Special Education Cooperative**  
**308 East 1<sup>st</sup> Street**  
**Newton, KS 67114-3846**

RE-EVALUATION NOT NEEDED  
AGREEMENT FORM

Student: \_\_\_\_\_ DOB: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

Date: \_\_\_\_\_ Date of last evaluation/re-evaluation: \_\_\_\_\_

Name of parent(s)/decision maker: \_\_\_\_\_

Name of school representative: \_\_\_\_\_

Position of school representative: \_\_\_\_\_

Special education laws require a re-evaluation of a child with an exceptionality at least once every three years, unless the school and the parent(s), or other legally authorized education decision maker, of the student agree that a re-evaluation is unnecessary.

The above named parent(s)/decision maker and school representative agree that a re-evaluation for the above named student is not necessary at this time for any services the child receives, and therefore no re-evaluation will be conducted. Both parties understand that a re-evaluation may be requested by either party at any time in the future.

\_\_\_\_\_  
Parent/Legal Decision Maker Date

\_\_\_\_\_  
Parent/Legal Decision Maker Date

\_\_\_\_\_  
School Representative (Administrator or designee) Date

RE-EVALUATION NOT NEEDED  
AGREEMENT FORM Process

1. All special education service providers and parent must be in agreement that it is not necessary at this time to re-determine eligibility for special education services
2. If any provider needs to review eligibility then the team should re-evaluate.
3. Only the administrator or designee shall sign off on the RNN (Re-evaluation Not Needed) form for the school.
4. This form must be completed prior to the anniversary date for the re-evaluation.
5. The team may determine no re-evaluation is needed at the annual IEP meeting prior to the re-evaluation date.
6. No other paperwork is needed to document this discussion.